



April 15, 2020

Dear Employees of Mather Place,

We wanted to update you that another resident of Mather Place has a confirmed positive case of the Coronavirus disease (COVID-19) and is recovering at the hospital. We wish the resident a speedy recovery.

We know the Coronavirus disease (COVID-19) is having a dramatic impact not only on our residents and their families, but also on you, your families, and your coworkers. This is a difficult time for everyone. What we are facing is daunting and requires all of us to adapt to new ways of doing our jobs. It requires us to be vigilant about following the protocols at Mather Place. It demands that we stay strong and determined to keep our residents, ourselves, and others healthy and safe. We will get through this together!

Please continue to practice the protocols and measures we have put in place to protect you, our other employees, and our residents. These measures include **all** employees and caregivers:

- Practicing good hand-washing techniques; using sanitizer when hand washing is not possible
- Wearing masks while at work
- Being health-screened twice per eight-hour shift, including a temperature check
- Practicing social/physical distancing (at least six feet from another person)
- Delivering meals and packages to residents by putting them on a chair outside residents' apartments
- Wearing Personal Protective Equipment (PPE), including a gown/coat (disposable), gloves, and face shield or goggles if needed, to enter a resident's apartment home

Please stay home if you are not feeling well and monitor yourself for symptoms. If you experience any symptoms including


- a loss of taste or smell
- fever
- cough
- difficulty breathing
- gastrointestinal issues such as diarrhea, nausea, vomiting
- pink eye, eye pain, or vertigo *may* be a symptom

please immediately reach out to your physician and notify your manager or your Human Resources representative of your condition.

We care about you and are here to support you. We will keep you informed of updates through email and at www.matherplacewilmette.com/team. If you have any questions, please reach out to

any of the following task force members: Dave Murlette at dmurlette@mather.com, Michelle Madda at mmadda@mather.com, or Mary Sullivan at msullivan@mather.com.

Thank you and please stay well.



Mary Leary
President and CEO



Mary Sullivan
SVP, Human Resources