

May 6, 2020

Dear Employee of Mather Place,

We received notice last evening that an employee of Mather Place in Wilmette has a **confirmed positive case** of the Coronavirus disease (COVID-19). The employee is resting at home and is in quarantine for 14 days. We wish the employee a speedy recovery.

Mather Place is interviewing this individual to determine if he/she was in close contact with residents and/or employees (meaning within 6 feet of anyone for more than 10 minutes).

**Mather Place continues to implement strong infection control and sanitation protocols to minimize the spread of the virus.**

- All employees and caregivers are being health-screened twice per 8-hour shift, including a temperature check.
- Anyone entering the community is required to wear a mask.
- High-touch areas within the community are cleaned and disinfected every 2-4 hours during daytime.
- Practicing good hand-washing techniques; using sanitizer when hand washing is not possible.
- Practicing physical distancing (at least six feet from another person and for less than 10 minutes)
- Delivering meals and packages to residents by putting them on a chair outside residents' apartments
- Wearing Personal Protective Equipment (PPE), including a gown/coat (disposable), gloves, and face shield or goggles if needed, to enter a resident's apartment home

We are committed to the health and well-being of you and our residents during this time. We will continue to keep you informed. If you have questions, please reach out.

For questions, please call (847) 256.9585 or mail [bewell@matherplacewilmette.com](mailto:bewell@matherplacewilmette.com).

Thank you and stay well.

Katrina O'Neill  
Executive Director

**COVID-19 SYMPTOMS:**

If you are experiencing any of the following symptoms, please immediately reach out to your physician and notify your manager or your Human Resources representative of your condition. Symptoms include a loss of taste or smell, cough, fever, sore throat, shortness of breath, and gastrointestinal issues such as diarrhea, nausea, or vomiting. **Newer symptoms recently added include: headache, chills, and muscle pain.** Please note that pink eye, eye pain, or vertigo, as well as discoloration of the toes may also be COVID-19 symptoms.